

# TEWKESBURY BOROUGH COUNCIL

<b>Report to:</b>	Overview and Scrutiny Committee
<b>Date of Meeting:</b>	1 September 2020
<b>Subject:</b>	Overview and Scrutiny Committee Work Programme 2020/21
<b>Report of:</b>	Head of Corporate Services
<b>Corporate Lead:</b>	Chief Executive
<b>Lead Member:</b>	Lead Member for Organisational Development
<b>Number of Appendices:</b>	One

## **Executive Summary:**

The work programme detailed in Appendix 1 provides the core work activities of the Committee. The programme has been reviewed and readjusted to take into account the Council's response and recovery to COVID-19. This was undertaken in consultation with the Chair and Vice-Chair of the Committee.

The programme is a combination of standing agenda items such as Council Plan performance management information; additional reports requested as a result of scrutinising performance information; policy and strategy updates; and new areas of review that have emerged, for example, peer challenge action plan and COVID-19 recovery tracker. The programme remains flexible, allowing any other emerging areas identified during 2020/21 to be included.

## **Recommendation:**

**To APPROVE the Overview and Scrutiny Work Programme 2020/21.**

## **Reasons for Recommendation:**

The Overview and Scrutiny Committee must deliver the work required of it as set out in the Council's Constitution. This must be set within the context of the Council's priority areas and the resources available to undertake the review.

## **Resource Implications:**

The Overview and Scrutiny Committee has an annual budget of £1,000 to support delivery of its work programme.

## **Legal Implications:**

None directly arising from this report.

## **Risk Management Implications:**

Effective Overview and Scrutiny supports delivery of the Council's vision, values and priorities.

**Performance Management Follow-up:**

The work programme is a standing item on the agenda of each Overview and Scrutiny Committee.

**Environmental Implications:**

None.

**1.0 INTRODUCTION/BACKGROUND**

**1.1** The work programme detailed in Appendix 1 provides the core work activities of the Committee. The programme has been reviewed and readjusted to take into account the Council's response and recovery to COVID-19. This was undertaken in consultation with the Chair and Vice-Chair of the Committee. The programme is a combination of standing agenda items such as Council Plan performance management information; additional reports requested as a result of scrutinising performance information; policy and strategy updates; and new areas of review that have emerged, for example, peer challenge action plan and COVID-19 recovery tracker. The programme remains flexible, allowing any other emerging areas identified during 2020/21 to be included.

**2.0 2020/21 WORK PROGRAMME**

**2.1** Some of the Committee's work cannot be planned, for example, any new areas of review that may emerge during the year; referral of issues from Council; call-in of decisions etc. The programme is therefore based upon what is known at this point in time.

**2.2** The final column in the work programme provides Members with an audit trail of the original date when the item was to be considered. The programme was initially reviewed by Heads of Service so they could consider when items could be scheduled, particularly against competing COVID-19 response and recovery work. As detailed above, consultation then took place with the Chair and Vice-Chair of the Committee. The revised programme was received positively.

**2.3** There are two new key areas of work included in the programme for Members to note. Firstly, it is the responsibility of the Committee to oversee progress in delivering the Council's COVID-19 recovery plan. This will be presented quarterly alongside the established Council Plan performance tracker. Secondly, the Committee is asked to oversee delivery of an action plan that will be established once the Local Government Association Corporate Peer Challenge report has been finalised.

**3.0 OTHER OPTIONS CONSIDERED**

**3.1** None.

**4.0 CONSULTATION**

**4.1** None.

**5.0 RELEVANT COUNCIL POLICIES/STRATEGIES**

**5.1 Council Plan 2020-24.**

Economic Development and Tourism Strategy.

Communications Strategy.

Housing Strategy.

Safeguarding Policy.

Customer Care Strategy.

Complaints Policy.

COVID-19 recovery plan

**6.0 RELEVANT GOVERNMENT POLICIES**

**6.1** None.

**7.0 RESOURCE IMPLICATIONS (Human/Property)**

**7.1** Possible use of the £1,000 budget to support any scrutiny reviews that may arise.

**8.0 SUSTAINABILITY IMPLICATIONS (Social/Community Safety/Cultural/ Economic/ Environment)**

**8.1** The Committee will consider these implications when undertaking reviews and in making its recommendations.

**9.0 IMPACT UPON (Value For Money/Equalities/E-Government/Human Rights/Health And Safety)**

**9.1** The Committee will consider these implications when undertaking reviews and in making its recommendations.

**10.0 RELATED DECISIONS AND ANY OTHER RELEVANT FACTS**

**10.1** None.

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**Background Papers:** None

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**Appendices:** Appendix 1 – Overview and Scrutiny Work Programme 2020/21